Honeywell

ENGLISH

User Guide

Cross Cut Paper Shredder



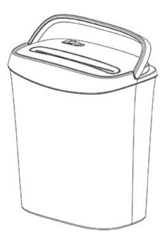
Model # 9308F

Package Includes;

1 - Shredder Head
1 - Wastebasket
1 - User Guide

1 Shredder Head

1 Wastebasket





1 User Guide

Please carefully check the above list to confirm all items have been received. If any items are missing, please contact Consumer Assistance. (See page 5 for contact information).

Read and save this user guide for future reference.

DO NOT RETURN SHREDDER TO STORE

If you are missing parts or have difficulty operating your paper shredder, please contact our Consumer Assistance Department by telephone. Store will not accept returned products without prior authorization. You must first contact our Consumer Assistance Department (See page 5 for contact information).

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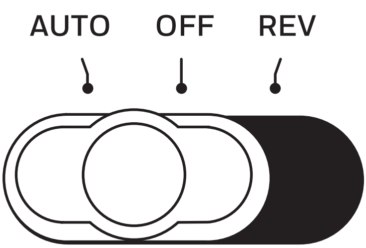
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PRODUCT OVERVIEW



A - 3 Function Control Switch
B - Paper Feed Opening
C - Shredder Head
D - Plastic Waste Bin

3 FUNCTION CONTROL SWITCH



AUTO - Shredder in standby mode, shredding starts when paper sheets are inserted into the feed opening.

OFF - Shredder is off and will not run.

REV - Shredder will rotate in opposite direction, forcing paper to exit at top.

PRODUCT SPECIFICATIONS

Model #: 9308F	Weight: 8.8 lbs. / 4 kg.
Capacity: 8 Sheets	Power Input: 120v ~ 60Hz
Shred Type: Cross Cut	Motor Power: 260W
Avg. Shred Size: 0.19 in. x 1.5 in. / 5 mm x38mm	Bin Capacity: 3.96 gal. / 15L
Feed Opening: 8.7 in. / 220 mm	Noise Level: ≤72dB Load
Height: 12.4 in. / 315 mm	Max. Run Time: 2 min. on / 40 min. off
Width: 7.7 in. / 195 mm	Speed: 7.2 ft. per min.
Depth: 14 in. / 356 mm	Can Shred: Paper / Credit Cards

IMPORTANT SAFETY GUIDELINES

- Do not exceed maximum recommended number of sheets when feeding paper into shredder.
- Do not put paper clips or staples into shredder to avoid damaging the blades.
- Always unplug the shredder before cleaning the waste bin.
- Unplug the shredder if not in use for extended periods of time.
- Keep ties, jewelry, hair, etc. away from the shredder feed opening to insure personal safety.
- Avoid touching the feed opening with hands.
- Keep aerosol products away from shredder as these can damage motor.
- Do not place near heat sources or in humid environment for extended periods of time.
- Place shredder far away from areas frequented by children and pets.
- Product is not intended for use by children (product is not a toy).

OPERATION

1. Read and follow all safety instructions before using the shredder.
2. Make sure that shredder head is resting securely on top of waste bin.
3. Insert the power cord into electrical outlet.
4. Turn switch to "AUTO" position, putting shredder in standby mode.
5. Insert paper or credit card into feed opening and shredder should begin shredding.
6. Once paper or credit card has cleared the head, shredder should return to standby mode.

EMPTY WASTE BIN

1. Unplug the shredder power cord from the electrical outlet.
2. Remove the shredder head from the waste bin by lifting the handle straight up.
3. Empty the waste bin.
4. Replace shredder head on waste bin.
5. Plug shredder power cord back into outlet.

CLEARING PAPER JAMS

1. Turn the switch to "REV" position.
2. Shredder will rotate in opposite direction expelling any jammed paper out top of shredder head.
3. Once the Shredder head has been cleared, turn the switch back to the "AUTO" position.
4. Reduce the number of sheets to be shredded at one time.

OVERHEAT PROTECTION

1. Frequent or continuous use may cause motor to exceed normal operating temperature.
2. After approximately 2 minutes of continuous operation, the overheat protection feature causes motor to shut off.
3. Unplug the shredder power cord from the electrical outlet and allow shredder motor to cool (approximately 40 minutes to completely cool).
4. Once the motor has cooled it will return to normal operation.

TROUBLESHOOTING TIPS

PROBLEM: Shredder motor continues to run after shredding is complete.
CAUSE: The waste bin is full and not allowing paper to exit shredder head.
SOLUTION: Unplug the shredder and empty the waste bin.

PROBLEM: Shredded paper does not completely exit shredder head.
CAUSE: Shredded paper is caught in the blade slots.
SOLUTION: Turn switch to “REV” position to clear. You may also need to unplug shredder and manually remove paper from shredder exit.

PROBLEM: Shredder does not run when paper is fed into feed opening.
CAUSE: Paper is not entering feed opening at a proper angle to touch activating sensor.
SOLUTION: Remove and adjust the position of the paper so that activates the motor.
CAUSE: Paper is too thin, soft, wrinkled to activate shredder motor.
SOLUTION: Remove paper and fold it before inserting it into shredder.

PROBLEM: Paper is jammed and shredder does not run in “AUTO” position.
CAUSE: Too many sheets of paper are being fed into shredder at one time.
SOLUTION: Turn switch to “REV” position and clear.

PROBLEM: Shredder does not run in “AUTO” or “REV” position.
CAUSE: Motor exceeded operating temperature, overheat protection feature shut it off.
SOLUTION: Unplug the shredder and allow it to cool at least 40 minutes before using again.

MARKING AND INSTRUCTIONS

Warning

Operation, maintenance, and service requirements are covered in the instruction manual. Read the entire instruction manual before operating shredders.

Avoid hair touching the document feed opening.

Avoid touching the document feed opening with hands.

Avoid clothing touching the document feed opening.

Avoid shredding staples and clips.

Product is not intended for use by children (product is not a toy).

Keep aeresol products away.

LIMITED WARRANTY

LH Licensed Products, Inc., ("LHLP, Inc.") warrants that for a period of one (1) year(cutter) / three (3) years (parts except cutter) from the date of purchase, this product will be free from structural or mechanical defects resulting from materials or workmanship. LHLP, Inc., at its sole option and as the purchaser's sole remedy under this warranty, will repair or replace this product or any component of the product found to be defective during the warranty period. Replacement or repair will be made with a new or remanufactured product or component. If the product is no longer available, replacement may be made with a similar product of equal or greater value. THIS IS YOUR EXCLUSIVE WARRANTY.

This warranty is only valid for the original retail purchaser from the date of initial retail purchase and is not transferable. You must keep the original sales receipt. Proof of purchase is required to obtain warranty service.

LHLP, Inc. dealers, service centers, or retail stores selling this product do not have the right to alter, modify or in any way change the terms and conditions of this warranty.

This warranty does not apply to the finish on the product. This warranty does not cover normal wear and tear of parts or damage resulting from any of the following: negligent use or misuse of the product, use contrary to the operating instructions, disassembly, repair or alteration by anyone other than LHLP, Inc. or an authorized service center, improper installation, or exposure to extremes of heat or humidity. Further, the warranty does not cover Acts of God, such as fire, flood, earthquakes, hurricanes and tornadoes.

LHLP, Inc. shall not be liable for any incidental or consequential damages caused by the breach of any express or implied warranty or otherwise relating to the sale of this product. LHLP, Inc. is also not responsible for: costs associated with removing or installing the product; damage or loss of the contents of the product; nor for the unauthorized removal of the contents; or damages incurred during shipment.

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Except to the extent prohibited by applicable law, any implied warranty of merchantability or fitness for a particular purpose is limited in duration to the duration of the above warranty period. Some states, provinces or jurisdictions do not allow the exclusion or limitation of incidental or consequential damages or limitations on how long an implied warranty lasts, so the above limitations or exclusion may not apply to you. This warranty gives you specific legal rights, and you may also have other rights that vary from state to state, or province to province, or jurisdiction to jurisdiction.

CONSUMER ASSISTANCE

EMAIL: LHLPCustomerService@LHLPinc.com

WEBSITE: www.honeywellsafes.com

ADDRESS: Consumer Assistance Dept.
LH Licensed Products, Inc.
860 East Sandhill Avenue
Carson, CA 90746 USA

TELEPHONE: US/Canada 1-877-354-5457 (Toll Free)

Mexico 01-800-288-2872 After English voice recording stops you must then enter 800-860-1677 to complete your call. (Toll Free)

Australia 0011-800-5325-7000 (Toll Free)

Germany/New Zealand 00-800-5325-7000 (Toll Free)

Other Countries XX*-310-323-5722 (Toll Charges Apply)
XX*- Dial U.S. Country Code first

CALL CENTER HOURS:
US/Canada 7am – 5pm (PST**) Mon – Fri (Subject to change)
CALL BACK HOURS:
Other Countries 7am – 8pm (PST**) Mon – Fri (Subject to change)
PST**- Local time in Los Angeles, CA, USA

INTERNATIONAL CALL BACK HOURS:
If you need to speak with a consumer assistant and cannot contact us during the Call Center hours above, please send an email or leave a telephone message, including your Name, Telephone Number and the best time for us to contact you during the Call Back hours above and we will make every effort to contact you and help answer any of your questions or concerns.

* Insert correct Country Code
** Local Time based on Los Angeles California USA

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